

EXHIBITOR TERMS & CONDITIONS

INTRODUCTION

- A. Electrify Nelson, is organising and running the Electrify Nelson Expo ("The Expo"). The Expo is a flagship community-led event showcasing electrification solutions that reduce household and business emissions and energy costs, and is designed to help attendees take their next electrification step.
- B. The Electrify Nelson Expo will be held on Saturday, 29 August, at Annesbrook Event Centre, 40 Saxton Road, Stoke.. The Expo will be open from 9 to 4pm to enable attendees to plan their day to allow time to attend. All exhibitors are expected to be present during these hours.
- C. The Exhibitor agrees to pay the Exhibitor Fee (plus GST) as confirmed at the time of registration, and acknowledges that payment in full is required to secure their allocated exhibition space.

OPERATIVE PROVISIONS

1. Agreement

- a. These Terms and Conditions govern all exhibitor participation at Electric Expos organised by Electrify Nelson. By submitting an application and payment, exhibitors agree to be bound by these terms.

2. Payment, registration and confirmation

- a. Exhibitor fee must be made in full upon confirmation of allocation of an exhibition site to secure the allocated space at the expo.
- b. Registration must be completed through the official expo exhibitor registration form.
- c. Spaces are allocated to ensure a broad range of products and services with preference given to early registrations when there is a surplus of suppliers of any particular product or service.
- d. Allocation of an offered exhibition space is provisional until receipt of payment from the applicant.
- e. Confirmation of acceptance of a registration and any allocated space will be provided by the event organisers via email.
- f. If an exhibitor cancels after registration, the exhibitor fee is non-refundable.
- g. No refunds of the exhibitor fee will be provided for no-shows or early departure.

3. Stall setup and pack down

- a. Exhibitors must set up their stalls on Friday 28 August, between 1pm and 4.30pm.
- b. All stalls must be fully set up and ready before the event opening on 29 August.
- c. All displays must remain within allocated stall boundaries.
- d. Exhibitors are responsible for dismantling their stalls and removing all materials between 4pm and 5.30pm at the conclusion of the event.
- e. Exhibitors are responsible for removal of all materials - items left behind will be disposed of at exhibitor's cost.
- f. Exhibitors must follow venue requirements during set up and pack up times including:
 - i. All personnel entering the venue must wear enclosed shoes.
 - ii. All personnel entering the venue must wear hi vis, to be supplied by the exhibitor.
 - iii. No personnel under the age of 15 may enter the venue during set up and pack up times.

4. Stall requirements

- a. Each exhibitor will be provided with a designated space with access to power. No table or chairs will be provided. Any additional requirements must be arranged in advance.
- b. Exhibitors must comply with health and safety regulations, including electrical safety standards where applicable.
- c. No hazardous materials or items that may endanger attendees are permitted.
- d. Electrify Nelson reserves the right to decline or remove exhibits or materials deemed inappropriate.

5. Exhibitor conduct

- a. Soliciting other exhibitors or disrupting competitor stalls is prohibited.
- b. Exhibitors must comply with all venue rules and regulations.

6. Content and compliance

- a. Claims about products/services must be accurate and comply with New Zealand consumer law.
- b. Exhibitors must hold appropriate licences for their trade/profession.
- c. Exhibitors must comply with all applicable laws, including those related to workplace health and safety, food handling (if applicable), and electrical safety.

7. Marketing and promotion

- a. Electrify Nelson may use exhibitor names, logos and descriptions for promotional purposes, unless otherwise requested in writing.
- b. By participating in the expo, exhibitors consent to being photographed or recorded for promotional purposes.

8. Intellectual property

- a. Exhibitors retain ownership of their intellectual property.
- b. Exhibitors grant Electrify Nelson non-exclusive rights to use company names/logos for expo promotion.
- c. Exhibitors must not reproduce or use Electrify Nelson branding without written permission.

9. Data and privacy

- a. Exhibitor information will be handled in accordance with New Zealand privacy laws.
- b. Attendee contact information remains the property of Electrify Nelson.
- c. Exhibitors may collect their own leads but must comply with Privacy Act requirements.

10. Liability and insurance

- a. Electrify Nelson will take reasonable precautions to ensure a safe environment but accept no liability for loss, theft, or damage to exhibitor property.
- b. Exhibitors are responsible for arranging their own public liability insurance where required.
- c. Exhibitors participate at their own risk.
- d. Exhibitors are liable for any damage they cause to venue property, expo-provided property or other exhibitors.

11. Amendments, cancellation and refunds

- a. Electrify Nelson reserves the right to amend these terms and conditions where necessary.
- b. If the event is postponed or cancelled due to unforeseen circumstances, exhibitors will be notified as soon as possible, and alternative arrangements may be made.
- c. Where there are outdoor components to Electrify Nelson Expo, severe weather may necessitate changes to setup times, event schedule, or venue layout.
- d. Electrify Nelson reserves the right to delay setup, postpone, relocate indoors, or cancel the event due to unsafe weather conditions. If weather delays set up but the event proceeds, exhibitors are expected to adapt to revised timelines.

12. Force majeure

- a. Neither party is liable for failure to perform due to circumstances beyond reasonable control.
- b. Events may be postponed, relocated, or cancelled due to force majeure events. In such cases, alternative arrangements will be offered where possible.

13. Dispute resolution

- a. Any disputes will first be addressed through direct discussion.
- b. If unresolved, disputes will be handled through mediation under New Zealand law
- c. New Zealand courts have exclusive jurisdiction for any legal proceedings

14. General

- a. If any clause is invalid, the remainder of the agreement remains in effect.
- b. This agreement is governed by New Zealand law.

By registering for Electrify Nelson Expo, exhibitors acknowledge that they have read, understood, and agree to abide by these terms and conditions.